

## **Department Description**

## **City Council**

Sandy City's optional council-mayor form of government vests the government of the municipality in two separate, independent and equal branches. The executive branch consisting of a mayor and administrative departments and officers; and the legislative branch consisting of a municipal council. In Sandy, there are seven (7) council members, four elected from separate geographical council districts and three elected at-large by the entire city electorate. All are elected for four (4) year terms.

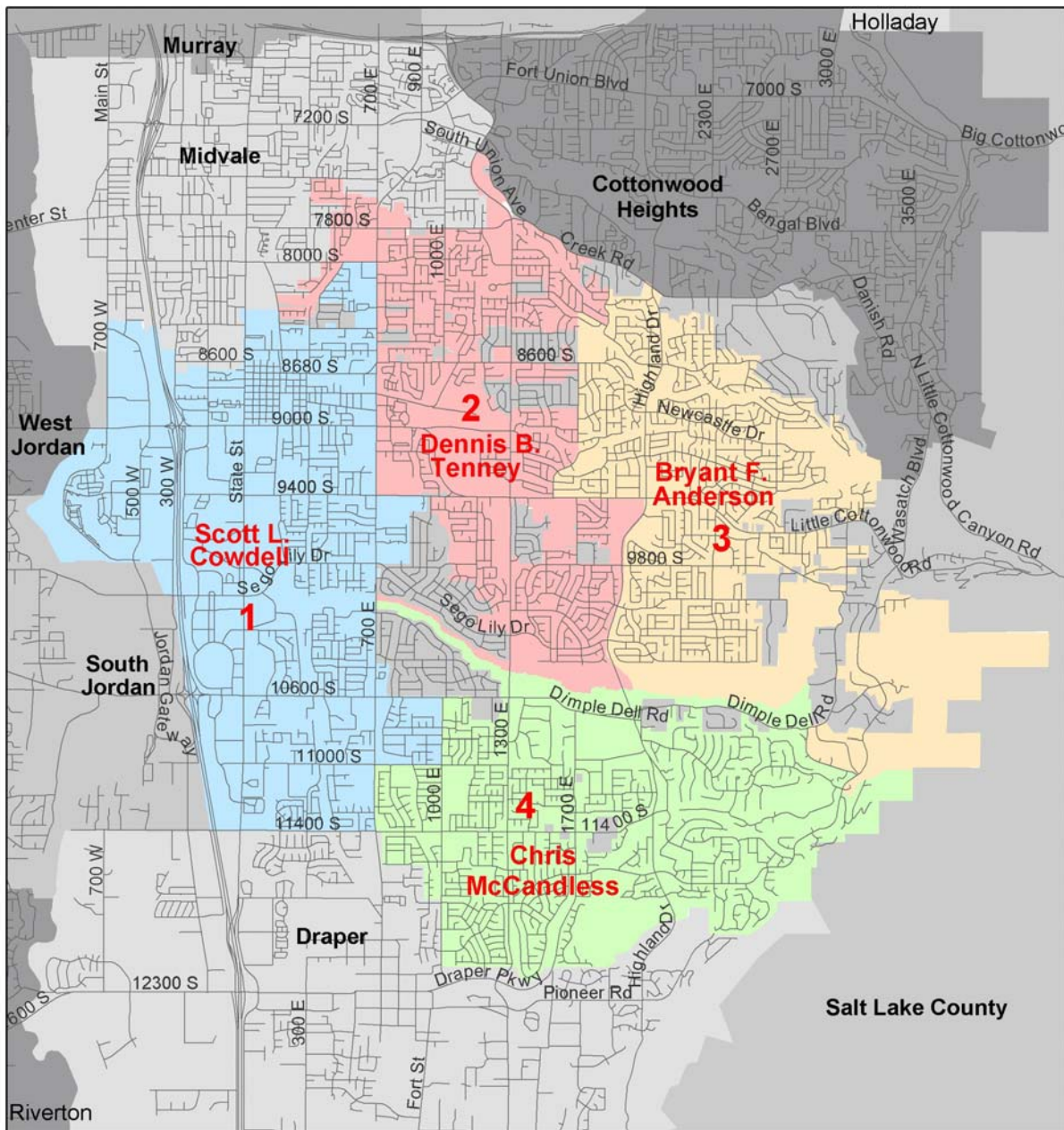
The City Council staffing function is performed by its Council Office, which consists of an Executive Director, an Office Manager and an Executive Secretary.

## **Department Mission**

The mission of the City Council is to set general and specific municipal policy, pass ordinances and resolutions, appropriate funds, review and monitor municipal administration, prescribe and adopt the City's budgets, set appropriate tax levies, establish water and refuse collection rates, and other general tax and service rates, establish a zoning plan for the City, appoint special citizen advisory committees, and fulfill a variety of other duties prescribed by State statute.

The principal Council Office functions are:

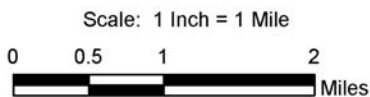
- Liaison for Council with Mayor, CAO, department heads, City patrons/constituents, businesses, developers, citizen committees, and other Cities' officials and staff.
- Respond to and research patron/constituent requests, concerns, and/or problems.
- Receive, review, recommend, items for Council study and agenda action.
- Review ordinances/resolutions to determine compliance with Council policies and directives.
- Research on land use, zoning, planning and development.
- Respond to council chairperson and Council members directives and research requests.
- Review and analyze activities and expenditures of departments for adherence to Council approved policy or for formulation of new/revised policy.



## City Council Members

### Council at Large:

**Linda Martinez-Saville**  
**Steve Fairbanks**  
**John B. Winder**



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 Jason DeWitt, GIS Technician  
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- Preserve the City's neighborhoods.
- Maintain traffic control and road repair.
- Pursue additional retail and clean commercial businesses.
- Develop and improve the City's recreation trails.
- Increase recreational opportunities.
- Develop Community and Arts facilities.
- Develop telecommunications infrastructure in the City.

**Five-year Accomplishments**

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Working with the Mayor and his Administration, and in some instances the Planning Commission, the Council accomplished the following:

- Completed formulation, review and adoption of the 2004-2005 City Budgets.
- Annexed into the City several development parcels (commercial & residential)
- Adopted the 2003 International Building Code, the Residential Building Code and other similar codes, to ensure safe construction practices and buildings.
- Adopted an amended Home Occupation Ordinance providing for safe administration and regulation of home businesses and regulating impacts to neighborhoods.
- Created a new land use for regulating materials collection and drop-off facilities for safeguarding the environment.
- Adopted new standards for residential construction, assuring reasonable garage sizes for consumers/home buyers.
- Completed annual Dan Jones Survey to evaluate citizens' perception of City services, and to determine needs the City should address.
- Adopted Sensitive Area Overlay District Ordinance to regulate safe and efficient use of certain hillsides and slopes in the City.
- Adopted a "Transit Corridor Zone" regulating reasonable and viable development associated with the City's rail corridors.
- Adopted a new South Towne Promenade Urban Streetscape Design.
- Clarified policies regulating the safe and reasonable delivery of water to entities currently outside the City's boundaries.
- Adopted a revised Sign Ordinance to help accommodate different sign types and styles used throughout the community.
- Approved an Interlocal Agreement with Metropolitan Water regarding construction of the (POMA) aqueduct to bring greatly needed culinary water to Sandy and Salt Lake City.
- Approved the White City Water Agreement.
- Adopted the Neighborhood Preservation Plan to promote measures to help neighborhoods remain strong, encourage property maintenance and sustain property value and neighborhood pride.
- Conducted an Elected Officials Goals Evaluation and Goal Setting Retreat.
- Adopted the Wasatch Front Natural Hazard Pre-Disaster Mitigation Plan to insure federal assistance in cases of emergency.
- Adopted Council/Mayor 2004 Goals Statement.
- Toured various projects in the city to evaluate City's accomplishments in a variety of departmental capital projects and ongoing departmental operations.
- Approved a plan to upgrade and improve the City's Web Site and overall communication with the public.
- Conducted and participated in several hearings and studies related to the Ski Connect: SD-X Rezone Request.
- Adopted code amendment to better regulate soil erosion/blowing dust as a nuisance in safeguarding City neighborhoods.
- Completed agreements with White City Water Company to settle long standing disputes on sale and distribution of culinary water to both entities' customers ensuring viable working agreements in the future.
- Amended the City's Convenience Commercial Zone to permit medical and health care uses.
- Approved studies to evaluate potential purchase of additional critical culinary water rights for the City.

## Five-year Accomplishments (cont.)

## City Council

- Considered and approved the proposed development profile of State Street from 90th South to 106th South with Utah Department of Transportation.
- Adopted a Storm Water Management Plan to maintain compliance with Utah's Pollutant Discharge Regulations.
- Adopted a Code Amendment to authorize Non-Conforming Uses potentially impacting city neighborhoods and approving a formula to terminate such uses.
- Adopted a Sexually Oriented Business and Employer Licencing Ordinance to better regulate and zone such constitutionally allowed uses in the City.

## Significant Budget Issues

No significant change.

## Budget Information

Department 130	2002 Actual	2003 Actual	2004 Actual	2005 Estimated	2006 Approved
<b>Financing Sources:</b>					
General Taxes & Revenue	\$ 98,257	\$ 91,118	\$ 98,627	\$ 90,226	\$ 106,390
Administrative Charges					
Redevelopment Agency	7,828	13,308	11,649	12,229	9,975
Water	18,538	27,147	22,416	34,613	32,348
Storm Water	3,398	5,024	4,236	5,055	3,814
Waste Collection	-	-	-	-	-
Fleet Operations	2,027	3,765	3,555	4,478	3,071
Data Processing	581	1,204	921	1,169	868
<b>Total Financing Sources</b>	<b>\$ 130,629</b>	<b>\$ 141,566</b>	<b>\$ 141,404</b>	<b>\$ 147,770</b>	<b>\$ 159,997</b>
<b>Financing Uses:</b>					
411111 Regular Pay	\$ 89,651	\$ 93,962	\$ 97,178	\$ 104,684	\$ 118,242
411211 Variable Benefits	9,883	10,521	10,618	11,538	14,052
411213 Fixed Benefits	31,095	37,083	33,608	31,548	27,703
<b>Total Financing Uses</b>	<b>\$ 130,629</b>	<b>\$ 141,566</b>	<b>\$ 141,404</b>	<b>\$ 147,770</b>	<b>\$ 159,997</b>

# Budget Information

# Council Executive Staff

Department 131	2002 Actual	2003 Actual	2004 Actual	2005 Estimated	2006 Approved
<b>Financing Sources:</b>					
General Taxes & Revenue	\$ 265,204	\$ 288,464	\$ 289,867	\$ 306,545	\$ 315,235
Administrative Charges					
Redevelopment Agency	4,579	3,990	4,180	3,424	3,776
Water	7,239	5,402	5,296	6,331	8,001
Storm Water	-	1,990	1,976	1,812	1,849
Waste Collection	6,549	-	-	-	3,423
<b>Total Financing Sources</b>	<b>\$ 283,571</b>	<b>\$ 299,846</b>	<b>\$ 301,319</b>	<b>\$ 318,112</b>	<b>\$ 332,284</b>
<b>Financing Uses:</b>					
411111 Regular Pay	\$ 161,206	\$ 177,689	\$ 170,363	\$ 170,656	\$ 185,146
411113 Vacation Accrual	-	-	-	-	590
411211 Variable Benefits	32,764	33,668	33,689	34,865	38,694
411213 Fixed Benefits	16,420	17,037	18,607	18,935	14,022
411214 Retiree Health Benefit	-	3,397	3,494	1,906	2,021
41131 Vehicle Allowance	5,100	5,120	5,139	5,100	5,100
41132 Mileage Reimbursement	-	-	-	200	200
4121 Books, Subs. & Memberships	165	392	296	800	800
41231 Travel	17,160	16,128	20,632	32,555	32,555
41232 Meetings	8,557	7,416	9,099	9,800	9,800
41233 Quadrant Meetings	4,258	-	-	-	-
41235 Training	4,966	7,990	4,267	7,260	7,260
412400 Office Supplies	3,723	3,410	3,509	3,000	3,000
412440 Computer Supplies	-	-	-	675	675
412490 Miscellaneous Supplies	712	755	542	1,500	1,500
412611 Telephone	3,707	3,386	2,967	3,624	2,447
41341 Audit Services	13,001	14,000	15,000	14,000	14,750
41379 Professional Services	-	23	-	1,000	1,000
414111 IS Charges	8,546	8,378	9,037	10,236	10,724
4174 Equipment	3,286	1,057	4,678	2,000	2,000
<b>Total Financing Uses</b>	<b>\$ 283,571</b>	<b>\$ 299,846</b>	<b>\$ 301,319</b>	<b>\$ 318,112</b>	<b>\$ 332,284</b>
Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2004	FY 2005	FY 2006
<b>Elected Officials:</b>					
Council Members			7.00	7.00	7.00
<b>Appointed:</b>					
City Council Executive Director	\$ 2,528.80	\$ 3,793.20	1.00	1.00	1.00
<b>Full-time:</b>					
Office Manager	\$ 1,200.00	\$ 1,800.00	1.00	1.00	1.00
Executive Secretary	\$ 1,090.40	\$ 1,635.60	1.00	1.00	1.00
<b>Total FTEs</b>			10.00	10.00	10.00

